

**CRITERION 4 - INFRASTRUCTURE AND LEARNING
RESOURCES**

4.2

Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students



JAYAWANT SHIKSHAN PRASARAK MANDAL'S
Bhivarabai Sawant Institute of Technology & Research

(Approved by AICTE New Delhi, DTE Mumbai & Affiliated to Savitribai Phule Pune University)

Gat No. 719/1 & 2, Wagholi, Pune-Nagar Road, Pune-412207

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Website : www.jspm.edu.in / www.bsioetr.org

EN 6311 / CEGP-013100



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 B.E. (Elec.) PGDM, Ph.D
 Founder Secretary

Dr. T.K. Nagara
 ME. (Civil Engg), Ph.D (Civil Engg)
 LMISTE, LMIGS, LMIRC
 LMISRMTT, LMIE
Principal

Institute Accredited by National Assessment and Accreditation Council (NAAC), Bengaluru

National Board of Accreditation (NBA), New Delhi. Accredited Programs:

Information Technology, Electronics and Telecommunication Engineering, Electrical Engineering

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Vision: "To Satisfy the aspirations of youth force, who want to lead the nation towards prosperity through techno-economic development"

Mission: "To provide, nurture and maintain an environment of high academic excellence, research and entrepreneurship For all aspiring Students, which will prepare them to face global challenges maintaining high ethical and moral Standards"





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Institute Vision & Mission

Vision

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Mission

To provide, nurture and maintain an environment of high academic excellence, research and entrepreneurship for all aspiring students, which will prepare them to face global challenges maintaining high ethical and moral standards.



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Brief Description of Library

Sr. No	Particulars	Available
1	Total No. of Books / Volumes	16644
2	Total No. of Titles	3646
3	Total No. of Text Books	5756
4	Total No. of Reference Books	10888
5	Total No. of Periodicals	62
6	Total No. of E-Books	2,000,00+
7	E-Resource	3 Package
8	Institutional Membership	DELNET ,JKRC(SPPU) & National Digital Library (NDL)
9	CD's/DVD's	1387
10	NPTTEL Video Lecturers	Available
11	Total No. of Newspaper	05
12	Library Area	600 Sqm
13	Library Software	Koha
14	Library Classification scheme	DDC Dewey Decimal Classification
15	Reading Hall Seating Capacity	200
16	Reprographic & Scanning Facility	Available
17	Library Working Hours	8.30am. to 4.30 pm
18	Total Nodes/Computers with Networking Facility	13



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Library Service

- ❖ Lending Services
- ❖ Current Awareness Services
- ❖ Newspapers Clipping Services
- ❖ Reference Service
- ❖ Inter Library Loan Service
- ❖ Opac (Online Public Access Catalogue)
- ❖ Career and Employment Information



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Library Facilities

- ❖ Reading Hall
- ❖ Book Bank Scheme
- ❖ Reference Room
- ❖ Digital Library
- ❖ Internet Facility
- ❖ Printing ,Scanning Facility
- ❖ Reprography Facility
- ❖ CD Issue /Return
- ❖ Bibliography
- ❖ Scanning
- ❖ Periodical



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Circulation Policy

The circulation center is the nerve center of the library. It provides an opportunity for the library staff to come in direct contact with readers. The service rendered by the at the circulation desk should be not only an efficient but also be courteous. it is the performance and attitude of the circulation section that largely makes or mars the reputation of the library.

The circulation section is responsible for the following items of the work.

- Registration of readers.
- Issuing and returns of books and other reading materials
- Sending reminders for overdue books.
- Realization of overdue charges and maintaining the account.
- Reservation of books.
- Maintaining the circulation statics.

As the reputation of a library depends to a large extent on the work of the circulation, staff, they should be carefully selected and trained.

Regulation

- Each prospective member shall give in writing an undertaking to abide by the rules of the library. He/she shall fill up a membership form.
- Each member shall be provided with a membership identity card.
- The student must carry their college identity card with them at all time inside the library. Show the identity card compulsory at the time of books check –out / check –in (whenever asked by the library staff).
- The library staff members at the entrance and exit gate of the library is authorized to search the person or a reader if he/she suspects that he /she is carrying any other property from the library.
- The borrowing facility can be withdrawn or restricted in case of misbehavior of users for their misuse of the library.
- Library users should enter his /her name, course , time- in and time –out in register kept at the entrance.

- All personal belongings, such as book , bag , coat, umbrella, personal files, Xerox material that do not belong to the library must be deposited in the library counter at the entrance of the library.
- All personal books, Xeroxed and printed loose papers are not allowed inside the library under any circumstances.
- Books are for issued for staff till a month and for students period of a week (7 days) in the first instance and if required, the same book can be renewed further one more time for a period of a week each and thus no book will be allowed to be kept with a member beyond 14 days.
- Library card are not transferable. The borrower card holders should come personally to borrow the books and the authorization is not allowed.
- Every borrower from the library is responsible for the safe custody and return of the book borrowed by him / her. In the event of damage or loss he / she shall replace the book or pay the cost of the book.
- The person has to pay the fine cost of the books plus processing charges at the time of clearance from the library.
- Readers should not deface, mark, cut, mutilate or damage library resources in any way. if anyone is found doing so m he /she will be charged the full replacement cost of the resource. Books borrowed should be protected from Rain , Fire , Dust , Insects etc.
- The readers are liable for punishment and fine if they either misbehave or damage the books or any other property of the library, decent behavior is expected.
- In case any book is lost or injured by the member the member shall replace the book or shall pay the cost of replacement. If a book is one of the volumes of a set , the reader may be asked to replace the whole set.
- Reference book, rare books, unbound periodicals and books of fine arts may not be issued generally except with the written permission of the librarian.
- The books may be renewed if the same are not in demand or are not reserved by other readers. The renewal will be done generally on the physical presentation of the books .
- If a member does not pay off the library dues, the privilege of borrowing books may be suspended till he /she deposits the requisite amount.
- The librarian shall have the power to refuse the issue of book to any member or he may recall any book without assigning any reason therefore.

- Student after returning of library books/ documents should take no – dues certificate from the library after the final year examination or before the next admission process.
- Staff should take library No-dues certificate (NOC) while transfer /deputation/ superannuation from the college. (While living the college, student and faculty should return books and library borrower's card without fail, thereafter NOC be issued.

Limitation of Books For Faculty And Students

- Student can borrow three books at a time.
- Full time teaching faculty can borrow five books at a time and ten books for those who involved in research activities.
- The library advisory committee may suggest the limitation of books to faculty and students on the basis of their library collection.
- Book bank books can be issued as per book bank scheme norms/the availability of books. The discretionary powers are given to the librarian by the library advisory committee.
- Overdue and loss of books charges (fine & penalty)
- In case of loss of books the following procedure will be followed
- A sum of two rupee will be collected per day per book beyond the stipulated overdue.
- The member should report immediately to the librarian about the loss of library documents borrowed from the library.
- If new edition or copies of the lost books are available with the book suppliers, the book has to be replaced with 10%of processing fee.
- The overdue, damages and loss of book / reading material charges(fine & penalty) so collected amount shall be deposited (semester / academic years end) under library reading room fund.



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Library Rules and Regulations

- ❖ Every student must possess his/ her Library Card while making use of the Library facility and produce the same to the Library Staff on entering the Library.
- ❖ Bags, Mobile phones are not allowed inside Library.
- ❖ ID -Cards are not transferable.
- ❖ Consumption of food and drinks is not permitted in the Library.
- ❖ Complete Silence is to be observed.
- ❖ Strict discipline must be maintained in the Library. Indiscipline may lead to disciplinary action and the library privileges may be withdrawn.
- ❖ Reference material should not be taken outside the Library.
- ❖ Library materials borrowed must be returned on or before the due date.
- ❖ Following things are not permitted, folding the corners of pages, making underlining or highlighting the content / text matter, tearing out the pages, writing with pen or pencil on pages.
- ❖ Student is not permitted to sit in library during their lectures & practical hours.
- ❖ One library card will enable the student to borrow two books at a time. And he / she will be responsible for the books borrowed on his / her cards.
- ❖ Ensure to get issued the books on same day for which you have placed the demand slip. Otherwise, same books will be issued to next student.
- ❖ Books / are issued for one week. If a student fails to return books on before
- ❖ Books / are issued for one week. If a student fails to return books on before return due, he/ she will be liable for a fine @Rs .1/- per day per book.
- ❖ If book is lost by borrower or damaged as to be unserviceable for future use, a sum equal to the cost of procuring another copy of the book will be recovered.
- ❖ Lots of library card shall be intimated to librarian in writing by mentioning their previous card details. Duplicate card will be issued at the cost of Rs.50/- after verification



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Competitive Exam Book 2023-2024

Sr.no.	Title	Author	Publisher	Copies
1	A Grammar Book For You And I	Good, E.	MCMillan	2
2	A Modern Approach To Logical Reasoning	Aggarwal, R. S.	S Chand	1
3	A Modern Approach To Logical Reasoning	Aggarwal, R. S.	S Chand	4
4	A Modern Approach To Logical Reasoning	Aggarwal, R. S.	S Chand	1
5	Barrons Essential Words for the Gre	Geer, Philip.	NEW AGE	1
6	Barrons Gre	Green, S.W.	Galgotia	1
7	Barrons Toefl IBT	Sharpe, E.	Galgotia	2
8	Business Intelligence A Managerial Approach	Turban, E.	Pearson	1
9	Cambridge Ielts	Cambridge	Cambridge University	3
10	Cambridge Preparation for the toefl Test	Gear, J.	Cambridge University	1
11	Challenges in Written English	Lakshminarayanan, R.	Scitech	1
12	Data Interpretation for Cat	sharma, A.	MGH	2
13	Electromagnetics waves and Radiating Systems	Jordan, E.c	Pearson	2
14	Face to Face Cat	Sijiwali, B.S.	Arihant	3
15	Gate 2015 Electrical Engineering	C I Media	G.K.Publishers	1
16	Gate 2017 Computer Science IT	CI Media	G.K.Publishers	2
17	Gate 2017 Electrical Engineering	CI Media	G.K.Publishers	1
18	Gate 2017 Electrical Engineering	Trishna	Pearson	



19	Gate 2017 Electronics And Communication Engineering	CI Media	G.K.Publishers	2
20	Gate 2017 Electronics And Communication Engineering	Trishna	Pearson	1
21	Gate 2017 Mechanical Engineering	CI Media	G.K.Publishers	4
22	Gate Computer Science And Information Technology	Handa, A.	Satya prakashan	1
23	Gate Computer Science And Information Technology	Verma, A. K.	WILEY	1
24	Gate Electrical Engineering	Handa, M.	Satya prakashan	1
25	Gate Electronics & Communication Engineering	Handa	G.K.Publishers	1
26	Gate Engineering Mathematics 2017	Singh, B.	Made Easy	1
27	Gate Mechanical Engineering 2017	Trishna	Pearson	1
28	Gate Mechanical Engineering 2017	Trishna Knowledge Systems	Pearson	1
29	Gate Tutor 2017 Computer Science And Information Technology	Kirupani, S.	ARIHANT	1
30	Gate Tutor 2017 Electrical Engineering	Bharati, P.	ARIHANT	2
31	Gate Tutor 2017 Mechanical Engineering	Goswami, D.	ARIHANT	2
32	Gmat 2009	Barron	Galgotia	2
33	Gre	Barrons	Galgotia	2
34	Gre 5 lb Book Of Gre Practice Problems	Mg Pre	MANHATTAN	2
35	High School English Grammar And Composition	Wren, P. C.	S Chand	4
36	How To Prepare For Logical Reasoning For Cat	Sharma, A.	MGH	2
37	How To Prepare For Quantitative Aptitude For Cat	Sharma, A.	MGH	2
38	Indian Economy For Civil Services Examination	Singh, R.	MGH	2



39	Indian Polity For Civil Services	Laxmikanth, M.	MGH	3
40	Indian Railway Junior Engineer	Arihant	ARIHANT	1
41	Mba- Cet Complete Book	Agrawal, C.	Priyanka prakashan	1
42	Mobile Computing Technology Applications And Service Creation	Talukder, A. ,ahmed H.	Tata Mcgraw Hill	1
43	Mpsc Pre Exam Paper 1 Question Paperset	Kharat, O.	Unique Pub	1
44	Mpsc Question Bank	Lavate, K.	Dnyanadeep pub	3
45	Non Verbal Reasoning	Sijwali, B. S.	ARIHANT	1
46	Objective General English	Aggarwal, R. S.	S Chand	3
+7	Official Gre Quantitative Reasoning Practice Questions	Educational Testing Service	MGH	1
48	Previous Years Cat Solved Papers 2017	Sharma, Arun.	MGH	1
49	Quantitative Aptitude	Aggarwal, R. S.	S Chand	7
50	Quantitative Aptitude	Aggarwal, R. S.	S Chand	7
51	Quantitative Aptitude	Aggarwal, R. S.	S Chand	6
52	Question Bank In Civil Engineering	Murthy, V. S., Sood, R.	Kataria	1
53	Resumes And Interviews	Rizvi,m.a	Tata Mcgraw Hill	2
54	Speak In English	Lakshminarayanan, K. R.	Scitech	2
55	Ssb Interviews	Joshi, P. N.	UPKAR	1
56	The Official Guide To The Gre	Ets	MGH	3
57	The Official Guide To The Toefl Test	Ets	MGH	1
58	The Pearson General Knowledge Manual 2009	Thorpe, E.	Pearson	4
59	Theory Of Machines	Khurmi, R. S.	S Chand	
60	Toefl Ibt	Barrons	Galgotia	
61	Upssc/mpsc General Science	Bhaske, S.	Dnyanadeep pub	





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Sr.no.	Title	Author	Publisher	Copies
62	Verbal Ability And Reading	Singh, Ajay	Arihant	1
63	Verbal Workout for Gmat	Princeton	Prints Publications PVT.	1
	Total Titles : 63		Total Books :	125



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National Journals Details 2023-2024

Sr.no	Course	Available Journals
1	Computer	12
2	IT	6
3	Electrical	6
4	E&TC	6
5	Mechanical	12
6	Engineering Science	6
7	Computer (PG)	6
8	E&TC (PG)	8
	Total Journal	62



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Print Journal Title List for the Year 2023-2024

Sr.no	Name of Title
Engineering Science	
1	Aryabhatta Journal Of Mathematics And Informatics
2	International Journal of Physics & Mathematics
3	International Research Journal Of Natural And Applied Sciences
4	Journal of Applied Mathematics in Science and Technology
5	Journal of Applied Physics
6	Journal of Mathematical and Fundamental Science.
Computer Science (PG)	
7	Global Journal of Computer and Internet Security
8	Indonesian Journal of Computer Science
9	International Journal of Engineering and Advanced Technology
10	International Journal of Human Computer Interaction and Data Mining
11	International Journal of Research in IT, Management & Engineering
12	Journal of Data Mining and Management
Computer Science (UG)	
13	Advanced Journal in Wireless and Mobile Communication
14	Advances in Distributed Computing and Artificial Intelligence Journal
15	Artificial Intelligent Systems and Machine Learning (AIML)
16	Asian Journal of Computer Science and Technology (AJCST)
17	Global Journal of Networks and Applications - ISSN -2321-6921 Enriched Publications(2799)
18	International Journal of Network Security & Its Applications
19	International Review of Research in open and Distance Learning.
20	International Journal of Research Studies in Computer Science and Engineering
21	International Journal of Soft Computing And Artificial Intelligence
22	International Journal of Software Engineering & Systems
23	Journal of Cloud Computing and Data Base Management
24	Journal of Internet of Things and Information Technology
E&TC (PG)	
25	International Journal of Innovative Research in Electronics and Communications
26	Journal of Advance Research in Embedded System
27	Journal of Advance Research in Microelectronics and VLSI
28	Journal of Advance Research in Wireless, Mobile & Telecommunication

29	Journal of Advanced Research in Electronics Engineering and Technology
30	Journal of Advanced Research in Modeling & Simulation
31	Journal of Information and Communication Convergence Engineering - ISSN - 2234-8255 Scopus
32	Journal of Electronic Networks, Devices and Fields
E&TC (UG)	
33	International Journals of Advanced Technology and Engineering Exploration. (IJATEE)
34	International Journal of Electrical, Electronics and Data Communication
35	International Journal of Future Generation Communication and Network
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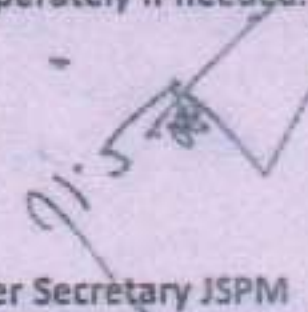


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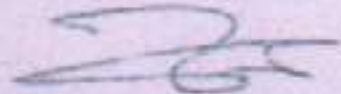
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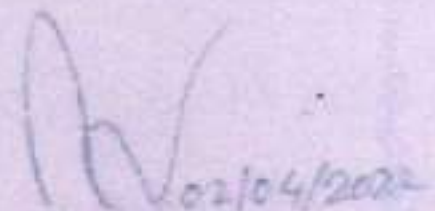

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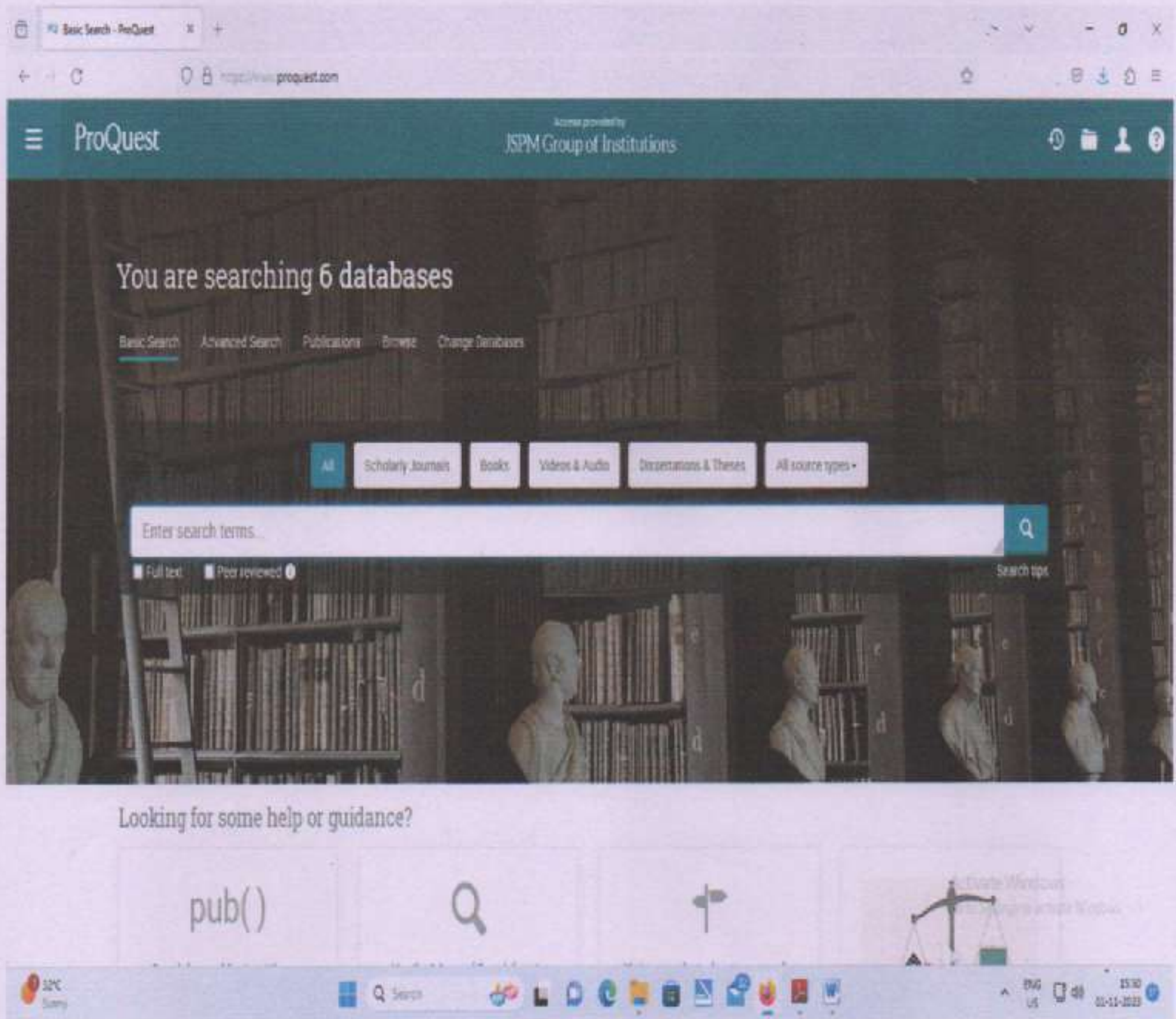
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